Lancashire County Council
Grade Profile

Grade Profile (Grade 6)

Applies to all posts at Grade 6

Purpose
To provide general and specific technical support in a relevant professional area or oversee and co-ordinate the provision of a support function or undertake a specialized activity. This may include day-to-day supervision and direction of a group or team.
Scope of Work
Role holders will use practical and procedural knowledge and analytical and judgmental skills to interpret information or situations and solve varied problems some of which may be difficult and require significant advance planning. Role holders may be expected to make decisions as to when and how duties are carried out and respond independently.
Accountabilities/Responsibilities
▪ The supervision/technical reference fora group or team; or ▪ Accounting for expenditure from agreed budgets; or ▪ Overseeing the administration of support systems and processes; or ▪ Undertaking specialized service support activities; or ▪ Providing service and situation specific guidance; or ▪ Using specialized equipment.
Skills, Knowledge and Experience
▪ Extended experience or the ability to demonstrate the competence to undertake the role. ▪ Possession of, or the ability to demonstrate the capability to gain, relevant qualifications or equivalent where applicable. ▪ Working knowledge of the practices, processes and procedures relevant to the role. ▪ Skills appropriate to the job discipline. In addition to the skills knowledge and experience described above, you may be required to undertake a lower graded role as appropriate.
Performance Indicators
▪ Completion of tasks to required standards, deadlines and timescales.

Lancashire County Council
Person Specification (Grade 6)

Requirements	Essential (E) or Desirable (D)	Identified by Application Form (A) or Interview (I)
Qualifications:		
Possession of, or the ability to demonstrate the capability to gain, relevant qualifications, licences or equivalent where applicable.	E	A
Experience:		
Experience of working with relevant specialised systems, equipment and/or IT or be able to demonstrate the ability to carry out the role.	E	A/I
Knowledge and Skills:		
Working knowledge of the practices, processes and procedures relevant to the role.	E	A/I
Skills appropriate to the job discipline.	E	A/I
Ability to work as member of a team.	E	A/I
Ability to work without close supervision.		
Other (including special requirements)		
1. Commitment to equality and diversity.	E	I
2. Commitment to health and safety.	E	I
3. Display the LCC values and behaviours at all times and actively promote them in others.	E	I